121st General Hospital

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121st GH Safety Employee Orientation

SAFETY

What does it mean?

121st GH Safety Employee Orientation

Safety Definition

…having been freed from risk, danger, harm or injury…

Ref: Webster's

Dude, man, should we leave

121st GH Safety Management Identifying & Reporting Hazards

- Everyone is responsible for reporting safety hazards…the first person to identify a hazard or potential hazard is obligated to report it.
- Report identified safety issues/concerns to your Supervisor and Safety Manager
- 5 Levels of Reporting Safety Hazards in the 121st GH-

1. You
2. Your Co-worker (shifts)
3. Supervisor
4. 121st GH Safety Manager
5. 18th MEDCOM Safety Mar

Adashi…can you reach

121st GH Safety Program

- AR 385-10 The Army Safety Program
- AR 385-40 Army Accident Reporting Records
- EUSA Reg. 385-1
- OSHA
- Federal Law
- JCAHO
- EC.1.10 Safety Management Plan
- 121st GH Safety SOP

Life/Fire Safety

EC.5.10 Hospital Manages Fire Safety Risks

EC.5.50 Interim Life Safety Measures (ILSM)

- 121st GH is currently under ILSM due to new hospital addition (construction), 11 ILSM's in total
- Additional fire drills (all shifts) to ensure compliance of increased risks, 50% of which are unannounced
- Increased fire safety awareness for

Life/Fire Safety

Letterman's Top 10 hits for JCAHO Surveyors

10. Crash Carts stored in corridors next to fire alarm
9. Doctors white coats hanging on fire extinguishers
8. Top shelves storing stuff all the way to the ceiling (18")
7. Fire Exit signs blocked with "$1 Bake Goods Sale"
6. Pull Stations decorated with the New Guys name/tel. #
5. Exit doors propped open with rocks, coat hangars etc.
4. Cigarette Butts at every exit door in the hospital
3. Abandoned Uncapped O2 bottles on unsecured dollies
2. Charge nurses' favorite recliner chair blocking the exit

And the #1 top ten hit for JCAHO surveyors…

Life/Fire Safety

Letterman's Top 10 hits for JCAHO Surveyors

#1

Physicians that can't recite RACE, but can save your life

New Hospital Construction

Mr. Kim… can you turn it on?

No! Mr. Pak… I'm still adding wood!

ILSM…

Maintaining code compliance?

Life/Fire Safety

NFPA 101 Life Safety Code; 19.7.2.3 All health care occupancy personnel shall be instructed in the use of and response to fire alarms. In addition, they shall be instructed in the use of the code phrase to ensure transmission of an alarm…

RACE (Staff Knowledge EOC -HR.2.20)

R – Rescue/Remove persons in immediate danger

A – Alarm/Announce the fire (**alert**), pull the fire alarm (pull stations next to exit) and call 117

C - Control/Contain the fire, close all doors and windows

E - Extinguish fire (if possible) and **Evacuate** area to designated external muster point

Life Safety

Would you RACE to Safety on this one?

Life/Fire Safety

Use of Fire Extinguishers

PASS

P – Pull the pin

A – Aim the hose at the base of the fire

S – Squeeze the handle

S – Sweep from side to side

Only apply PASS when safe to do so!

S**t! What's the telephone number to the fire department?

Life/Fire Safety

Horizontal (Exit) Evacuation

NFPA 101 Life Safety Code; 3.3.61.1 *A way of passage from one building to an area of refuge in another building on approximately the same level, or a way of passage through or around a fire barrier to an area of refuge on approximately the same level in the same building that affords safety from the fire and smoke originating from the area of incidence and areas communicating therewith.*

- From the north to the south tower (or vice versa) from one smoke compartment to another
- Via exits/staircase to ground level space
- Minimum two exits per floor/section of building (compartments; limit the spread of fire)
- Means of egress shall remain free of obstruction with a 4 foot or 8 foot clearance (as applicable) being maintained

HAZMAT/HAZCOM

Material Safety Data Sheet (MSDS)

- Be readily available to employees
- Need to know what they are
- What they describe (more than the label)
- Where located at your workplace
- Who keeps chemical inventory updated

Smoking Policy

- 121st GH is a Smoke Free Facility
- AR 600-63 Prohibits smoking in all Army Occupied Space except for DSA's
- 121st GH has 2 Designated Smoking Areas
- Federal Law states No Smoking within 50 feet of an entrance to a federal building I.E., the hospital
- "Smoke Patrol" will forward violators Rank, Name (photo) to Department Chiefs for disciplinary action and/or remove violators ID badge for submission to 121st GH Commander for disciplinary action

121st GH Designated Smoking Area's

Alleged Unsafe or Unhealthful Working Conditions

Hazard Reporting} Can be anonymous

- Unsafe Acts
- Unsafe Conditions

How to Report

- *Click on AMEDD Forms*
- *Type DA Form 4755*
- *Complete and Send to 121st GH Safety Office*
- *Safety Manager will post DA Form 4753 to advise of unsafe working conditions as necessary at the 121st GH*

Unsafe Working Conditions?

Man! Did you have a double cheeseburger for lunch today or what?

ACCIDENT REPORTING

All mishaps (incidents/accidents) regardless of how minor, involving injury occupational illness, or loss or damage of property, are reportable to the 121st GH Safety Office. This includes first aid injuries, injuries resulting in restricted work activity, minor sports injuries, minor wounds and needle-sticks.

Where to get form

- 18th MEDCOM Website, select Safety
- Type Mishap/Injury Report – Select YES
- Complete form EAMC Form 734-E within 48hrs and DA Form 285 AB-R (AGAR) NLT 20 days after accident
- Injuries involving patients or clinical staff can be reported on DA Form 4106

Verbally report all mishaps; injuries and property damage as soon as they happen.

121st Safety Office Tel # 737-SAFE (7233)

Accident Reporting

In this case have someone else complete the report!!

Personal Protective Equipment (PPE)

Your Personal Bodyguard

PPE is one of the best defenses against exposure to job-related hazards. When you use the appropriate PPE, and use it correctly, you can significantly reduce your risk of injury.

OSHA requires employers to;

Assess the workplace

Select/provide appropriate PPE

Train you to use PPE correctly

Employees Must

Keep it in good condition

Check, clean, store correctly

Follow guidelines

Always select the right PPE to protect you from injuring your head, face, eyes, respiratory system, hands and feet. When using PPE, be sure it:

1. **Fits Properly each time you use it**
2. **Provides you with the protection you need**
3. **Is comfortable enough so you can move and perform your job**

121st GH Safety Office Tel # 737-SAFE (7233)

Staff Knowledge on Safety
Ref: *JCAHO* EC.5.10 & HR.2.20

JCAHO Surveyors Favorite Questions

1. **What does RACE mean?**
2. **Can you explain PASS?**
3. **How do you activate the fire alarm system?**
4. **What is a Pull Station?**
5. **Where can you find them?**
6. **What number do you call to report a fire?**
7. **Who is the Safety Manager for the 121st GH?**
8. **What does ILSM stand for?**
9. **How often do fire extinguishers need to be inspected?**
10. **Where is the nearest fire extinguisher?**
11. **What does a Code RED mean?**
12. **Where are the Designated Smoking Areas at the 121st GH?**
13. **Do you have a specific fire response duty?**

121st GH Safety Summary

- Safety Definition
- Interim Life Safety Measures (ILSM)
- Fire Extinguishers
- R.A.C.E
- P.A.S.S.
- Horizontal Evacuation
- MSDS
- Smoking Policy
- Unsafe Working Conditions
- Accident Reporting
- PPE

Remember!

Your Cheat Sheet… *JCAHO* surveyors favorite questions to ask of any employee in the hospital… don't let yourself or your section down. Learn them now and be prepared to be a JCAHO star!

QUESTIONS?

Have

A

Safe
Day!